

Town of Bronson  
Council Meeting  
April 16, 2018 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order  
Prayer:  
Pledge of Allegiance:  
Roll Call:

APPROVAL OF MINUTES:

- Approval of minutes from April 2, 2018 Council meeting

INFORMATIONAL ITEMS:

PUBLIC PARTICIPATION:

NEW BUSINESS:

- Employee Compensation
- Permission to proceed with invitation to bid for CDBG (Engineer and Consultant)
- Set date, time and budget for Fourth of July

UNFINISHED BUSINESS:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

- Approval to transfer donated Mini pumper to FD

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee-  
Industrial Committee-  
Cemetery Committee-

COUNCIL REPORT:

Councilmember Robert Partin-  
Councilmember Katie Parks-  
Vice Mayor Beatrice Roberts-  
Councilmember Jason Hunt-  
Mayor Bruce Greenlee-

REVIEW AND PAY BILLS

AJOURN

Town of Bronson  
Council Meeting  
April 2, 2018 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Susie Robinson, Pamela Whitehead, Robert Partin, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Mr. Warm, Curtis Stacy, Erik Wise and Dennis Russell.

After the Prayer, Pledge and Roll Call Mayor Greenlee welcomed everyone and opened the meeting. The Mayor made an announcement that one additional item had been added to the agenda, under the Fire Department.

APPROVAL OF MINUTES:

A motion for the approval of minutes from March 19, 2018 Council meeting was made by Vice Mayor Roberts, with a second from Councilmember Parks. No further discussion, Motion Carried.

INFORMATIONAL ITEMS:

PUBLIC PARTICIPATION:

NEW BUSINESS:

Public Works Director approached the Council and brought the following items to their attention:

Dogan Cobb window repair, Erik stated that water has damaged the concrete blocks and wood strip that has deteriorated allowing the water to seep into the building. He stated that some of the work has been done in house with filling in brick and paint and sealing the outside. The only response \$500-\$600 for repair to window, roof damage and eave. A motion to allow BB & H solutions to repair the Dogan Cobb building windows, a second was made by Councilmember Parks. No further discussion. Motion Carried.

The next item is the purchase of Trimble Hand Held device used for water meter reading, \$6,400.00 plus shipping cost. This machine is used to do the meter reading device that allows the bills. This will be a new unit with a warranty. Erik stated that water fund had the budget for this purchase. A motion to allow this purchase was made by Councilmember Partin, with a second from Councilmember Parks. No further discussion. Motion Carried. Vice Mayor Roberts asked how long it would be before it comes in, Erik stated probably about a week.

UNFINISHED BUSINESS:

#### BRONSON PARKS & RECS:

Parks and Rec Director Curtis Stacy approached the podium to invite the Council to opening ceremonies and opening day games. BPR is asking for help for concession. He stated the games start at 9am and the last game is at 7pm. Vice Mayor Roberts stated that Capital City would like to volunteer and help. They may also want to purchase a banner. They are requesting a letter for donation. Ice Mayor Roberts stated that she has told them about the Blueberry Festival.

#### FIRE DEPARTMENT:

Chief Dennis Russell stated that the approval for the grant that the FD applied for was received. The amount of the grant is \$20, 283.00. He needs approval from the Council to proceed with order the equipment. The grant is a 50/50 match grant and will take approximately 2 months to get everything ordered and processed. This grant will be used to purchase hose, bunker gear, K12 and a chainsaw. A motion to allow Dennis to move forward with the Fire Grant was made by Councilmember Hunt, with a second from Councilmember Parks. No further discussion. Motion Carried.

#### PUBLIC WORKS:

Erik got quotes for a Traffic light generator, it is 3000KW Honda generator for the cost of \$2,000.00. The Mayor wanted to thank Jason for bringing up this issue and the importance of getting the light maintained, especially since power is lost on that end of town. Mr. Partin wanted to know if there are any DOT setbacks or regulations concerning the generator being placed by the traffic light box. A discussion about which would be the better place to purchase the machine from. A motion to purchase the generator for the cost of \$1999.99 from Rural King was made by Vice Mayor Roberts, a second was made by Councilmember Partin. No further discussion, Motion Carried.

Erik stated a request has come from LCSO to use the bucket truck for upcoming Crab feast, he stated they will use the truck to place cameras on poles. They would like to use the truck a couple of days prior to the event and a couple of days after the event. A motion to allow the LCSO to use the truck was made by Councilmember Parks, with a second from Vice Mayor Roberts. Councilmember Hunt wants Erik to ensure all the lights are working properly and everything is in working order before the Sheriff's office picks up the truck. Motion Carried.

#### BUILDING & ZONING:

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

Infrastructure Committee- Waiting on Authorization to bid on the Picnic Street project, the Wilson Ave SCOP grant has been submitted.

Industrial Committee-

Cemetery Committee- wanted to have a meeting on April 16, 2018 @ 6pm before the Council meeting.

#### COUNCIL REPORT:

Councilmember Robert Partin-

Councilmember Katie Parks- Blueberry Festival, requests for Musical performances.

Vice Mayor Beatrice Roberts- wanted to know the status of the Tiny House, the Clerk stated that Dallas had been and looked over the project, and that they may need a zoning person to come and work on it as MT Causley has not done this type of zoning before.

Councilmember Jason Hunt-

Mayor Bruce Greenlee- wanted to thank everyone for attending. A question was asked what the contract with MT Causley was. The Mayor explained that most of the municipalities in the County are using their services, for a fee the cost is an 80/20 split. The services are permitting, code enforcement and some zoning. He stated that it has actually reduced the cost of a building and zoning person on staff. The question continued with if the small housing would be a special category and classification. Attorney Warm explained that the classification would most likely be Cottage Housing.

Another question from the audience, stating that at the Children's table has a deep puddle that they must walk through in order to pick up food. The person wanted to know if a few loads of dirt could be dumped to fill in the holes. Mayor Greenlee stated that in the past that the County Road Dept., has been able to use a grader to pitch the drain to get the water away from the building. He stated that the Road Dept. would have the equipment to complete the job.

AJOURN

With no further business being brought before the Council the meeting was adjourned at 7:23pm.

:22 PM

4/12/18

# TOB Water-Sewer Utility

## Bank Balances

April 12, 2018

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<u>Account</u>	<u>Balance Total</u>	<u>Accnt. #</u>
101-001 · Cash in Bank-Operating Water	87,542.18	101-001
101-002 · Cash in Bank-Water Works	28,222.16	101-002
101-003 · Cash in Bank-Repl & Ext Fund	79,002.56	101-003
101-004 · Cash in Bank - CDBG-E58	0.00	101-004
101-005 · Cash in Bank-Waste Water Exp	0.00	101-005

:22 PM  
4/12/18

TOB Water-Sewer Utility  
Water Deposit Check Register  
March 2018

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Type	Date	Num	Name	Amount
Mar 18 Check Mar 18	03/06/2018	2661	Town of Bronso...	-40.00

**TOB Water-Sewer Utility**  
**Water Revenue Check Register**  
 February 28 through March 31, 2018

Type	Date	Num	Name	Amount
<b>Feb 28 - Mar 31, 18</b>				
Paycheck	03/01/2018	8431	Daniel E Wise	-1,203.83
Paycheck	03/01/2018	8432	Susan J. Robinson	-775.24
Paycheck	03/01/2018	8433	Xerxes G Smith	-1,363.75
Bill Pmt -Check	03/01/2018	8436	Advanced Enivirm...	-120.00
Bill Pmt -Check	03/01/2018	8437	Hawkins, Inc.	-291.15
Bill Pmt -Check	03/01/2018	8438	Sunstate Meter & ...	-1,108.39
Bill Pmt -Check	03/01/2018	8439	Lanier Municipal ...	-839.23
Bill Pmt -Check	03/01/2018	8440	Bank of America	-194.96
Bill Pmt -Check	03/06/2018	8441	Bronson Ace Har...	-58.59
Bill Pmt -Check	03/06/2018	8442	Levy County Solid...	-2.44
Bill Pmt -Check	03/06/2018	8443	Napa Auto Parts	-140.98
Bill Pmt -Check	03/06/2018	8444	UniFirst Corporation	-394.21
Bill Pmt -Check	03/08/2018	8446	Deere Credit	-8,083.86
Bill Pmt -Check	03/08/2018	8447	Fason Electric, Inc.	-230.00
Bill Pmt -Check	03/08/2018	8448	Hawkins, Inc.	-256.90
Bill Pmt -Check	03/08/2018	8445	UniFirst Corporation	-69.35
Check	03/08/2018	8449	Norm Fugate	-23.79
Check	03/08/2018	8450	Town of Bronson ...	-280.00
Check	03/08/2018	8451	Town of Bronson ...	-170.00
Check	03/08/2018	8452	Jim Milton Cemen...	-150.00
Liability Check	03/12/2018	8457	Town of Bronson ...	-951.96
Check	03/12/2018	8453	Norm Fugate PA	0.00
Paycheck	03/15/2018	8454	Daniel E Wise	-1,328.85
Paycheck	03/15/2018	8455	Susan J. Robinson	-1,002.14
Paycheck	03/15/2018	8456	Xerxes G Smith	-1,042.23
Bill Pmt -Check	03/15/2018	8458	Bank of America	-352.31
Bill Pmt -Check	03/22/2018	8459	Advanced Enivirm...	-2,605.00
Bill Pmt -Check	03/22/2018	8460	Central Florida El...	-1,127.66
Bill Pmt -Check	03/22/2018	8461	Duke Energy	-215.23
Bill Pmt -Check	03/22/2018	8462	Hawkins, Inc.	-250.05
Bill Pmt -Check	03/22/2018	8463	HillTop Fence	-1,757.00
Bill Pmt -Check	03/22/2018	8464	Randy Wilkerson	-800.00
Paycheck	03/29/2018	8465	Daniel E Wise	-1,514.59
Paycheck	03/29/2018	8466	Susan J. Robinson	-1,091.60
Paycheck	03/29/2018	8467	Xerxes G Smith	-999.35
<b>Feb 28 - Mar 31, 18</b>				



**Town of Bronson**  
**Account Listing**  
 April 12, 2018

Account	Type	Balance Total	Description	Acct. #
101-001 · Cash in Bank-General Operating	Bank	77,914.58	Capital City Bank	101-001
101-002 · Cash in Bank-J.Milton Cemetary	Bank	7,721.27	Perkins State Bank	101-002
101-003 · Cash in Bank-CDBG-02DB-89-05-48	Bank	0.00	Perkins State Bank	101-003
101-004 · Cash in Bank-Savings	Bank	26,012.61	Capital City Bank	101-004
101-005 · Cash in Bank-Fire Operating	Bank	25,538.43	Capital City Bank	101-005
101-006 · Cash in Bank-Fire Dept. Savings	Bank	78,893.68	Perkins State Bank	101-006
101-007 · Capital Projects Savings Acct	Bank	17,085.80		101-007
101-008 · Cash in Bank- Drummond CD	Bank	0.00	Drummond State Bank	101-008
101-009 · Cash in Bank-12mon Cert of Dep.	Bank	0.00	Perkins State Bank	101-009
101-010 · TOB CDBG#11DB-L4-05-48-02-H23	Bank	0.00		101-010
101-011 · Cash in Bank - Parks & Rec	Bank	5,232.72		101-011
101-012 · CDBG-18DB-OM-05-48-02-N 17	Bank	2,500.00	CDBG Community Rev. Account..Capital City...	101-012
102-000 · Cash on Hand-Petty Cash	Bank	0.00		102-000

**Town of Bronson**  
**BVFD Check Register**  
**March 2018**

Type	Date	Num	Name	Amount
<b>Mar 18</b>				
Paycheck	03/01/2018	6540	Joseph F Rinaudo III	-736.12
Paycheck	03/01/2018	6541	Paul Anderson	-416.73
Bill Pmt -Check	03/01/2018	6543	Aaron Robinson Inc	-1,295.33
Bill Pmt -Check	03/01/2018	6544	Action Gator # 37	-274.81
Bill Pmt -Check	03/01/2018	6545	Golden West Industrial Su...	-222.42
Bill Pmt -Check	03/01/2018	6546	Hunt's Pest Control	-33.50
Bill Pmt -Check	03/01/2018	6547	Levy Jones, Inc.	-46.78
Bill Pmt -Check	03/01/2018	6548	Suburban Propane	-720.58
Bill Pmt -Check	03/01/2018	6549	Lanier	-839.23
Bill Pmt -Check	03/01/2018	6550	AT & T	-84.95
Bill Pmt -Check	03/01/2018	6551	Bank of America	-835.69
Bill Pmt -Check	03/06/2018	6552	Bronson Ace Hardware	-85.37
Bill Pmt -Check	03/06/2018	6553	Unifirst Corp	-13.05
Paycheck	03/10/2018	6554	Adam T MacEdward	-166.23
Paycheck	03/10/2018	6555	Anthony J Holthaus	-33.23
Paycheck	03/10/2018	6556	Brandi V Hibbard	-216.10
Paycheck	03/10/2018	6557	Clifford E Guido	-42.48
Paycheck	03/10/2018	6558	Dennis H Russell	-918.75
Paycheck	03/10/2018	6559	Gail E Foote	-55.41
Paycheck	03/10/2018	6560	Jacob A Arnold	-72.02
Paycheck	03/10/2018	6561	Jerry R Horton	-11.09
Paycheck	03/10/2018	6562	Jesse C Baggett Sr	-33.25
Paycheck	03/10/2018	6563	Levi H Blitch	-7.40
Paycheck	03/10/2018	6564	Mark M Marrazo	-166.23
Paycheck	03/10/2018	6565	Robert J Kramer	-66.50
Check	03/12/2018	6566	Jacob Arnold	-55.00
Check	03/12/2018	6569	Town of Bronson General ...	-627.18
Paycheck	03/15/2018	6567	Joseph F Rinaudo III	-724.95
Paycheck	03/15/2018	6568	Paul Anderson	-302.68
Bill Pmt -Check	03/15/2018	6570	Bank of America	0.00
Bill Pmt -Check	03/15/2018	6571	Bank of America	-154.71
Bill Pmt -Check	03/22/2018	6572	Aaron Robinson Inc	-328.49
Bill Pmt -Check	03/22/2018	6573	Duke Energy	-228.75
Bill Pmt -Check	03/22/2018	6574	Hunt's Pest Control	-33.50
Bill Pmt -Check	03/22/2018	6575	Levy County Road Depart...	-450.53
Paycheck	03/29/2018	6576	Joseph F Rinaudo III	-492.36
Paycheck	03/29/2018	6577	Paul Anderson	-162.31
<b>Mar 18</b>				

**Town of Bronson**  
**General Fund Check Register**  
**March 2018**

Type	Date	Num	Name	Amount
<b>Mar 18</b>				
Liability Check	03/12/2018	ACH	United States Treasury	-3,186.48
Liability Check	03/12/2018	ACH	United States Treasury	-340.62
Check	03/01/2018	14960	Crystal Sheffield	-165.00
Paycheck	03/01/2018	14961	Beatrice Roberts	-452.66
Paycheck	03/01/2018	14962	Bruce A Greenlee	-689.80
Paycheck	03/01/2018	14963	Edith Brown	-90.43
Paycheck	03/01/2018	14964	Harriet Wilson	-92.35
Paycheck	03/01/2018	14965	Jason Hunt	-433.35
Paycheck	03/01/2018	14966	Kathleen E Bogart	-461.75
Paycheck	03/01/2018	14967	Robert C Partin	-425.31
Paycheck	03/01/2018	14968	Curtis D Stacy	-1,450.77
Paycheck	03/01/2018	14969	Pamela S Whitehead	-1,347.78
Paycheck	03/01/2018	14970	Russell Mitchem	-1,210.63
Bill Pmt -Check	03/01/2018	14974	ADT Security Services	-220.73
Bill Pmt -Check	03/01/2018	14975	AT & T	-175.43
Bill Pmt -Check	03/01/2018	14976	Bank of America	-445.67
Bill Pmt -Check	03/01/2018	14977	Capital City Bank	-426.50
Bill Pmt -Check	03/01/2018	14978	Hunt's Pest Control	-33.50
Bill Pmt -Check	03/01/2018	14979	Purvis Gray & Company	-18,480.00
Bill Pmt -Check	03/01/2018	14980	Sissine's Business Sol...	-141.13
Bill Pmt -Check	03/06/2018	14981	Bronson Ace Hardware	-117.99
Bill Pmt -Check	03/06/2018	14982	Levy County Animal C...	-12.00
Bill Pmt -Check	03/06/2018	14983	Levy County Road Dep...	-402.61
Bill Pmt -Check	03/06/2018	14984	Napa Auto Parts, LLC.	-103.46
Bill Pmt -Check	03/06/2018	14985	Unifirst Corp	-100.92
Bill Pmt -Check	03/08/2018	14986	Deere Credit, Inc.	-8,083.86
Bill Pmt -Check	03/08/2018	14987	The Mower Man	-158.35
Bill Pmt -Check	03/08/2018	14988	Town of Bronson Wate...	-307.57
Bill Pmt -Check	03/08/2018	14989	Unifirst Corp	-29.29
Bill Pmt -Check	03/08/2018	14990	Verizon Wireless	-536.80
Bill Pmt -Check	03/08/2018	14991	WalMart	-278.58
Bill Pmt -Check	03/08/2018	14992	The Mower Man	-49.50
Paycheck	03/15/2018	14993	Curtis D Stacy	-1,147.63
Paycheck	03/15/2018	14994	Pamela S Whitehead	-976.59
Paycheck	03/15/2018	14995	Russell Mitchem	-848.63
Check	03/14/2018	14996	Amy Durden	-120.00
Bill Pmt -Check	03/15/2018	14997	Bank of America	-945.16
Check	03/15/2018	14998	Curtis Stacy.	-40.00
Check	03/15/2018	14999	Pamela Whitehead.	-40.00
Check	03/15/2018	15000	Susan Robinson	-40.00
Check	03/22/2018	15001	Capital City Bank	-3,250.00
Bill Pmt -Check	03/22/2018	15002	Central Florida Electric...	-1,306.02
Bill Pmt -Check	03/22/2018	15003	Duke Energy	-2,296.29
Bill Pmt -Check	03/22/2018	15004	Hunt's Pest Control	-33.50
Bill Pmt -Check	03/22/2018	15005	The Mower Man	-84.00
Bill Pmt -Check	03/22/2018	15006	Florida Municipal Servi...	-278.89
Bill Pmt -Check	03/22/2018	15007	Duke Energy	-12.69
Bill Pmt -Check	03/22/2018	15008	EAS	-5.98
Check	03/27/2018	15009	Signs By Tomorrow	-2,154.14
Paycheck	03/29/2018	15010	Beatrice Roberts	-452.68
Paycheck	03/29/2018	15011	Bruce A Greenlee	-689.80
Paycheck	03/29/2018	15012	Edith Brown	-90.44
Paycheck	03/29/2018	15013	Harriet Wilson	-92.35
Paycheck	03/29/2018	15014	Jason Hunt	-433.37
Paycheck	03/29/2018	15015	Kathleen E Bogart	-461.75
Paycheck	03/29/2018	15016	Robert C Partin	-425.33
Paycheck	03/29/2018	15017	Curtis D Stacy	-1,264.58
Paycheck	03/29/2018	15018	Pamela S Whitehead	-1,418.31
Paycheck	03/29/2018	15019	Russell Mitchem	-957.99
Check	03/29/2018	15020	Pamela Whitehead.	-261.36
Check	03/29/2018	15021	Amy Durden	-120.00
<b>Mar 18</b>				

:33 PM

4/12/18

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**Town of Bronson**  
**Parks & Recreation Check Register**  
**March 2018**

Type	Date	Num	Name	Amount
<b>101-011 · Cash in Bank - Parks &amp; Rec</b>				
Check	03/01/2018	1427	Patrick Whitehead	-500.00
Bill Pmt -Check	03/01/2018	1428	Bank of America	-202.15
Check	03/22/2018	1447	Ben Carrillo	-40.00
Check	03/22/2018	1448	Kevin Williams	-50.00
Check	03/22/2018	1429	Ruth Lara	-40.00
Check	03/22/2018	1430	Alexisa Davis	-35.00
Check	03/22/2018	1431	Donna Smith	-55.00
Check	03/22/2018	1432	Frances Osteen	-55.00
Check	03/22/2018	1433	Cynthia Brantley	-55.00
Check	03/22/2018	1434	April Priddy	-55.00
Check	03/22/2018	1435	Monica Ruccione	-55.00
Check	03/22/2018	1436	Elizabeth Fish	-55.00
Check	03/22/2018	1437	Nina Gilleand	-75.00
Check	03/22/2018	1438	Narely Galloway	-55.00
Total 101-011 · Cash in Bank - Parks & Rec				-1,327.15
<b>TOTAL</b>				<b>-1,327.15</b>